

COMPANY REGISTRATION NUMBER 03851759

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
AND TRUSTEES' REPORT FOR THE YEAR ENDED
31 MARCH 2016**

Charity Number 1080926

MMA PARTNERSHIP LLP
Chartered Certified Accountants & Statutory Auditor
6 Bruce Grove
London
N17 6RA

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

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**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	TURKISH CYPRIOT COMMUNITY ASSOCIATION
Charity number	1080926
Company registration number	03851759
Registered office	628-630 Green Lanes Haringey London N8 0SD
Trustees	Mrs Turkey Hadji-Filippou Mr Onur Ibrahim Mr Huseyin Osman Dr Mek Mehmet-Yesil Mrs Yeshim Seyhan Mr Hakki Sezer Tilki Mr. Fadil Ozgener Mr. Yilmaz Ozyigit Mr. Hasan Gazi Mr. Tugrul Yigitoglu Mr. Hussain Mustafa Mr. Suleyman Fuat Mr. Ismail Karamustafa Mr. Osman Ercan
Secretary	Dr Mek Mehmet-Yesil
Chief executive officer	Mr Erim Hassan, also known as Mr Erim Metto
Auditor	MMA Partnership LLP Chartered Certified Accountants & Statutory Auditor 6 Bruce Grove London N17 6RA
Bankers	The Co-Operative Bank Olympic House 6 Olympic Court Montford Street Salford M50 2QP
Solicitors	Wright Son & Pepper 9 Grays Inn Square London WC1R 5JF

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2016

The trustees, who are also directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Mrs Turkey Hadji-Filippou
Mr Onur Ibrahim
Mr Huseyin Osman
Dr Mek Mehmet-Yesil
Mrs Yeshim Seyhan
Mr Hakki Sezer Tilki

Mr. Fadil Ozgener	(Appointed 25 February 2016)
Mr. Yilmaz Ozyigit	(Appointed 25 February 2016)
Mr. Hasan Gazi	(Appointed 25 February 2016)
Mr. Tugrul Yigitoglu	(Appointed 25 February 2016)
Mr. Hussain Mustafa	(Appointed 25 February 2016)
Mr. Suleyman Fuat	(Appointed 25 February 2016)
Mr. Ismail Karamustafa	(Appointed 25 February 2016)
Mr. Osman Ercan	(Appointed 25 February 2016)

Mr Mustafa Kadir	(Resigned 25 February 2016)
Mr Mehmet Yenilmez Kemal	(Resigned 25 February 2016)

Mr Mehmet Yenilmez Kemal	(Served from 1 April 2015 to 25 February 2016)
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Turkish Cypriot Community Association (TCCA) is a company limited by guarantee governed by its Memorandum and Articles of Association dated 1 October 1999. It is a registered charity with the Charity Commission. Any Turkish Cypriot community member can become a member to the organisation subject to the agreement of the Management Committee. Administrative Changes to the governing document were ratified on the 25th February 2016 and approved at our AGM.

Appointment of Trustees

As set in the Articles of Association the trustees are elected by the members of the organisation at the Annual General Meeting and as set in the Articles of Association the chair is elected by the elected members. At the annual general meeting, one third of the members of the management committee retire from the office and the new elections are held. Following a period of office, a member of the management committee is eligible for re-election.

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

REPORT OF THE TRUSTEES *(continued)*

YEAR ENDED 31 MARCH 2016

Trustee Induction and Training

All trustees undergo an orientation/refresher day within the first week of being elected. The purpose is to brief them on legal obligations under charity and company law, content of the memorandum and articles of association, committee and decision making processes, latest business plan/forecast and planned direction of the charity, and recent financial performance. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role. TCCA also organises in-house training for all trustees. It is further planned to create a trustee newsletter with updates on legislation effecting trustees and implantation of any additional changes that would ensure trustees remain compliant to any changes in legislation.

Organisation

The Management Committee also known as the 'board of trustees' agrees overall strategy, policies, financial conduct and staffing requirements for the charity. The trustees are elected at the AGM by means of a step down and vote. One third of the members of the Management Committee retire from office and new elections are held. Following a period of office, any member of the Management Committee is eligible for re- election.

The elected Chairperson is responsible for ensuring implementation of trustee decisions and overall policies. Members of the charity may also take part in shaping any policy-making activity by passing resolutions at the Annual General Meeting. Responsibility for operations, payments and management matters has been delegated to the Chief Executive Officer. This is managed within a clearly understood framework of strategic control. The Board of Trustees is involved in determining corporate strategy, including setting key strategic objectives and targets and making major decisions involving use of financial and other resources.

The trustees can delegate responsibility for specified matters to individual members or committees of the Board. Current sub-committees are; Finance and Administration, Remuneration, Quality Assurance and Policy, Property and Service Development, Staffing, Homecare and general Management. Decisions can be taken by individual members under delegated powers. All actions are discussed and recorded in written minutes that are shared with the full board of trustees.

Trustees hold regular meetings once a month and extra meetings are held in between when necessary to review strategy, policy and performance, to set the management plans and budgets and for staffing related matters. Additional sub-committees are formed for each project in order to supervise and provide guidance for further development.

Partnership work

TCCA works in partnership with ten local authorities. The Association hosts events, seminars and conferences with: Haringey Council, Enfield Council, Hackney Council, Islington Council, Waltham Forest Council, and Camden Council. TCCA works in partnership with The Metropolitan Police, Haringey Health Authority, NHS Haringey Clinical Commissioning Group, ADC College, CAPA University, FIE University, Barnet College, Voluntary Sectors Council and The London Fire Brigade. TCCA further provides support facilities for over 42 not-for-profit organisations.

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

REPORT OF THE TRUSTEES *(continued)*

YEAR ENDED 31 MARCH 2016

Risk Management

The management committee has conducted a review of the major risks, to which the charity is exposed and systems have been established to mitigate those risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

OBJECTIVES AND ACTIVITIES

The objects of the charity are:

To serve the Turkish speaking and local community by developing and sustaining projects that meet the identified needs.

The services we provide all focus on one or more of three areas.

- Provide a better quality of life through social care services,
- Creating employment and helping people regain independence
- Furthering the education and growth of our youth

Our day to day operations are mainly around fulfilling these aims by providing advice and information, social care, counselling, employment, physical well being, community learning, outreach to housebound, community orientated room hire and training by developing projects to meet the needs of the community members.

In all cases we ensure that the services are of high standards, needs-orientated and to the satisfaction of our clients.

One of our most important projects is Homecare which provides care for the Turkish and Greek speaking elders and the disabled people in London to avoid institutionalisation and isolation and enable them to lead independent lives.

We are committed to a high standard of care therefore we train our carers to be able to provide quality care efficiently and effectively.

The mission of the organisation is to support our community through funded and internally created projects that also provide a springboard for Turkish speaking people to gain training and support that will ultimately result in them being self-sufficient and able to employ others in the community. The ultimate measure of success will be for us to reduce the number of Turkish speaking people that require government benefits.

The organisation promises to provide support through recognising developments within our own community to those we have contact with and the TCCA will also create fresh projects and offer to help in the most deprived corners of our community. Our ambition is to improve lives for the short and long term and to contribute to wider society.

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

REPORT OF THE TRUSTEES *(continued)*

YEAR ENDED 31 MARCH 2016

PUBLIC BENEFIT STATEMENT

In setting out the objectives and planning the activities, the Trustees have given careful consideration to complying with the duty in Section 17 of the Charities Act 2011 to have regard to the public benefit guidance published by the Charity Commission. This report outlines how our achievements during the year have benefited the public, either directly or indirectly.

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

REPORT OF THE TRUSTEES *(continued)*

YEAR ENDED 31 MARCH 2016

ACHIEVEMENTS AND PERFORMANCE

In the year 2015 - 2016 the organisation has continued to grow organically and through diversification of services offered. The organisation managed to gain CACHE accreditation allowing it to operate as a Training Centre specialising in Care and Hygiene. We have also continued to self-fund our information and advice project and have helped over 600 people to get free of charge support on how to navigate essential government and legal services. We still self-fund and publish a regular bulletin with wide circulation allowing us to keep closer links to the community and inform both members and non-members about our activities and the services available to them. One of these services has been funded by One20 t/a TimeBank. The funding supported English as second language learning over a 10 week period. During the period of 2015-2016 TCCA supported three separate classes. 38 students completed program of which 22 maintained 100% attendance. All of the organisations training is delivered via our fully equipped training facility in Haringey London, this allows learners to further have access to our qualified Advice and Guidance officer, making sure learners are on the right course and level. Funding for the courses has also been made available through the Workforce Development Fund (WDF). Social Care providers access WDF funds through The Berkshire Skills for Care if they are keeping their NMDS records up to date.

Our in-house training facility has enabled us to provide 1320 Learning Hours and Qualify 15 people to achieve; 2 x QCF level 2, 2 x QCF level 3, and a total of 142 CPD Training credits. The organisation is now able to provide everything from Level 2 Diploma in Health & Social Care to CPD training In Cultural Sensitive nutrition.

Our learners received a QCF national recognised CACHE certification that is CQC compliant. Our qualifications are for those: new to care work, working as an experienced care worker in health and social care, volunteering in a similar setting or for those wanting to change their career pathway.

The Charity has also received a grant from Haringey CCG for the Haringey Health Project. In Haringey, we want to help people to understand the range of different health services available and when to use them, as well as supporting them to feel confident to self-manage their conditions or illnesses, where appropriate. We have a very diverse population, including a large number of Turkish residents, with the majority being resident in the east of Haringey. Anecdotal feedback from local GPs and practice managers suggests that they feel that their Turkish/Kurdish patients are relatively frequent A&E attendees, occasionally with conditions that could perhaps be better managed or treated elsewhere. We would therefore like to pilot an expert community programme which will engage with this community, training champions who could support the community to strengthen their knowledge of the services available and supporting them to choose the right service at the right time. They will further support local people to make better choices in relation to their health, particularly those with long term conditions. The programme will support ongoing engagement with local self-management programmes.

Achievements from the Haringey CCG grant:

- Research Study of Turkish and Kurdish Health Needs carried out, working with University College London.
- Two Health Days Held (Gladesmore School and TCCA).
- Weekly TV (Genc TV), weekly internet slot (Londrali.com) and Monthly Newspaper slot (Londra).
- 58 Health slots held at GP surgeries in Haringey.
- Five briefings to Health Commissioners.
- Health promotional material including 200 health cards,
- Training of 20 health champions.
- 15 health training sessions.

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

REPORT OF THE TRUSTEES *(continued)*

YEAR ENDED 31 MARCH 2016

Legal Advice

Legal advice project is reliant upon local Turkish Speaking solicitors giving up their time to offer free legal advice to local people in need of help. The majority of those supported are on benefits and due to changes in the legal system are not able to access legal aid. The project has been and continues to be successful.

Employment Advice

This is a new project that focuses on supporting people from the Turkish Speaking community who have limited or no knowledge of their Employment rights. The advice service operates on an appointment basis once every two weeks, with issues surrounding all factors of employment law including pension contributions and preparing for interviews.

Cyprus Kitchen

Our in-house restaurant continues to operate six days a week 52 weeks a year providing traditional Turkish Cypriot food at affordable prices; apart from its daily specials ranging from delicacies like Bumbar through to Molahiya the restaurant also provides a range of kebabs with many varying mezes as accompaniments. Every Saturday the restaurant operates its Cypriot Night and for a fraction of many other venues offers a full meze, with Kebabs being served as the main dish, live music, dancing in a cultural environment. The restaurant does not have a drinks license however alcohol consumption is monitored and customers are welcomed to bring their own alcoholic drinks within reason. Cyprus Kitchen also supports the hiring of TCCA spaces by offering catering packages for parties, events as well as meetings and training. Cyprus Kitchen is also the home for the Luncheon club, a provision delivered through the joint collaboration with TCCA. The restaurant serves around 250 people at Cyprus Kitchen each week, as a place to have a low cost meal, meeting venue or a place to have a taste of traditionally prepared Cypriot cuisine, at a fraction of normal restaurant prices.

Room Bookings

Our Room bookings project has supported 62 group hires during this period and 20 individual hirers. TCCA continues to enhance the services it provides to the community through the hiring of its community spaces. TCCA manages a selection of community spaces, which can house a variety of groups. The venues are ideal for community, voluntary, statutory, commercial and resident groups. In the year of 2015-2016 the range of affordable facilities generated interest and accommodated training sessions, meetings, conferences, parties and a multitude of events and activities. TCCA has traditionally preferred to work with groups and individuals who support the local charities and as such offers a pricing structure that recognises local benefit. Over the past 12 months TCCA has seen an increase in the number of groups utilise space at the centre. Some of our regular groups include: Londrali which work with using the internet to keep the Turkish Speaking community informed about issues of concern to them through to physical activities such as Zumba, Ti Chi and Taekwondo. TCCA is also proud to have host a number of key events within the community including the launch of the Golden Island Film Festival, the bayram events for the Cyprus Islamic Association, the hustings for Turkish candidates for the general elections, the cocktail event for all elected councillors in the local elections, SOYAC in Maltepe University exhibition, Cypriot Poetry Exhibition and a Turkish Cypriots and Canakkale event In this financial year, TCCA Room Bookings has worked with over 62 organisations, an increase of 62%, which has allowed the association to generate increased revenue from room bookings and provide invaluable services to the local community. The majority of its room bookings have been via its flagship Haringey venue however TCCA has following re-decoration of Islington/Hackney venue began to use this to deliver much needed services to residents living in the London Borough of Hackney and Islington. TCCA remains committed to working with local partners to deliver a range of services that include homecare for the elderly and disabled members of our community as well as social, leisure, cultural and educational activities for the local community. Some of our regular groups include; Victim Support that provides much needed help to victims of

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

REPORT OF THE TRUSTEES *(continued)*

YEAR ENDED 31 MARCH 2016

crime through to Get Licensed a group that provides training for those seeking an SSL Licence. Other groups that hire space from the centre provide a range of activities such as Violin classes, English classes, Tai Chi, Karate, women's empowerment, local authority engagement events, health sessions, Turkish Classes, Counselling, Turkish schools consortium, theatre classes to name but a few. Today, the flexibility of the building and its prime location continue to support the betterment of local community and in turn feeds into cultural cohesion.

Health Project

TCCA was commissioned in September 2015 by the Clinical Commissioning Group (CCG) of Haringey to provide comprehensive health advice to Kurdish and Turkish people living within the London Borough of Haringey to better understand health provision and as such empower beneficiaries to correctly use local health provision and in particular Accident and Emergency, pharmacists amenities and the services provided by their GP. Apart from TCCA and the CCG, other stakeholders include North Middlesex Hospital, Whittington Hospital, East Barnet Health Trust, Gladesmore School, Ali Riza Degirmencioglu Turkish School, various GP practices and pharmacists. Key successes of the project was the delivery of highly successful Health Day, production of a bi-lingual health Card, the promotion of wellbeing through Turkish TV and News, recruitment and training of 15 health champions and the delivery of a good practice template to health officials working in Haringey.

Homework Support Project

Supported by Children in Need, TCCA is working with 10 schools in five London boroughs identified with the highest concentration of Turkish and Kurdish young people, on a one year project to help improve achievement levels of under achieving children. The program designed to help children by introducing their parents to initiatives that help them become more involved in their children's education, is facilitated by weekly sessions. Parents are encouraged to attend the sessions with their children and to work in unison with the schools to become more aware of approaches that can be used to assist their children with their homework and their studies in general.

Advice

TCCA's self-funded community Information and Advice project is still continuing to provide an Information & Advice Turkish Surgery Day from 9 am -12 noon once a week, on Thursdays for people who need assistance due to their health, age and disabilities. The beneficiaries are mainly Turkish Speaking residents in Enfield who originally come from Turkey, Northern Cyprus, Kosovo, Azerbaijan, Turkmenistan, Bulgaria, Syria and Romania. The beneficiaries are consisting of people, who need support with education, social services, housing, health, job opportunities and employment. All supported service users are of all ages, (including children and older people) gender and will include disabled people, individuals/ families; refugees; gypsies/ travellers; unemployed people who are all on low income, lacking qualifications and confidence with poor integration. TCCA's Information and Advice Day provides support to those families with health, employment and education problems through advice, referrals supporting access to mainstream services. Over the past 12 months an estimated 540 people have been signposted, helped and supported.

Assessment Project

TCCA Assessment Project is now in its second year. This project serves the segment of the population who are recognised as the JAMS (Just about managing). We have identified that they struggle to make their voices heard as their issues have no way of reaching decision makers. The project addresses imbalances in assessment and communication ensuring that beneficiaries are receiving correct information and are signposted to relevant authorities who can help them beyond the short term of the project. During its second period the project supported 14 beneficiaries. 10 were able to access further benefits, 8 were signposted, 8 received additional services, 4 received additional help through TCCA.

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

REPORT OF THE TRUSTEES *(continued)*

YEAR ENDED 31 MARCH 2016

Luncheon Club

Our luncheon club is available for the Cypriot elderly community every Tuesday, Wednesday and Thursday from 11am onwards. We offer subsidised lunch prepared in a traditional Cypriot way. Lunch is followed by bingo, cards, socialising and an opportunity to find new friends. Every week without fail over 20 people attend. During key festivals the number rises to over 60 with 85 attending our Christmas / New Year event.

Internship and Apprentice programs

International Education is an international education organization (IEO) committed to empowering student learning through personal choice, academic integrity, and engagement in urban environments abroad. The projects approach to international study is unique and provides a holistic learning abroad experience that challenges, excites and inspires students. Internship Program matches the goals and interests of students with those of TCCA. Through the Internship Program in London, students engage in internship placements at TCCA as part of their university level academic degree. All students from CAPA, ADC and FIE have met rigorous academic requirements and completed an extensive application process before being accepted to the Internship Program. These students have been placed in various roles at TCCA, including but not limited to; Policy Development, Finance, Grants and Funding, Film Production and Media & Marketing. Over the past 12 months TCCA has welcomed 28 students to the centre.

Homecare

Unlike other care agencies as we are a charity we focus on giving the old, incapable and lonely in our community support; including: benefits checks, legal advice, annual hamper, health checks/ screening, gentle exercise classes, access to Information bulletin, signposting, support if in need of equipment, access to all our in-house training courses, and access to elders subsidised trips. TC Homecare constantly work extremely hard to develop the project further and raise the standard and quality of care provided by organising appropriate mandatory training for the all care workers. The Homecare office staff members have attended numerous meetings and training opportunities with local authorities. The Homecare project provides employment and training to approximately 60 members of the Turkish speaking community. The majority of these carers (over 90%) have or are working towards a QCF level 2 or 3 and four staff taking a QCF level 4 in Health and Social Care. All of our carers complete initial induction training before starting work followed by mandatory trainings such as First Aid, Food Hygiene, People Handling, Health and Safety, Adult Abuse and Medication Training. The organisation continues to develop staff members through QCF accreditation standards and status as an accredited in-house provider is imminent. TC Homecare works in partnership with Local Authorities, Health Authorities and Health Professionals to ensure the safety and wellbeing of our service users. Our care provision is monitored by the Local Authorities we work with and is regularly inspected by the Care Quality Commission.

FINANCIAL REVIEW

The total incoming resources during the year under review were £1,284,898 compared to £1,245,056 for the previous year due to an increase in homecare services income. The total resources expended during the year were £1,269,582 compared to £1,152,874 in the previous year, an increase mainly as a result of the increases in carer wage costs and subcontractor carer costs.

Trustees indemnity insurance cover is in force until October 2016.

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

REPORT OF THE TRUSTEES *(continued)*

YEAR ENDED 31 MARCH 2016

Reserves Policy

The trustees have forecast the level of free reserves (that is those funds not tied up in fixed assets, and designated and restricted funds) the charity will require to sustain its operations over the forthcoming year. The trustees consider that the appropriate level of free reserves at 31 March 2016 should be £285,000. The actual free reserves at 31st March 2016 were £521,935, which is £236,935 in excess of the required level.

PLANS FOR FUTURE PERIODS

Operationally TCCA will continue to recognise the needs of our community and then move towards supporting those requirements. The main services we are looking into for the next period are related to providing special care, the identification of dementia, basic foot care and further extending our ability to support lonely and vulnerable people. We have also started to operate an additional advice service from our second building at 117 Green Lanes.

In the light of challenges created by the direct payments service the charity has made a decision to place greater emphasis on reducing our debtors, and in some cases this will result in the difficult decision of court action. In the light of potential increased expenditure due to compulsory pension contributions and maintenance of both 117 Green Lanes and 628-630 Green Lanes we are creating plans to better manage our outgoings. Part of these plans involves creating a buildings trust that will be owned by the TCCA to look after both buildings.

Our Homecare department will also need to be restructured to incorporate more support for our Homecare Manager and be reflective of the changes in the commissioning from the work adopted by many local authorities.

In the coming year we will extend our home care services and offer additional care services to the Hackney Council using 117 Green Lanes as an additional base. We have also formulated new and innovative projects that will begin in financial year 2016-17. These include Peoples Health Champions working with Haringey Clinical Commissioning Group (CCG), Turkish Health Event including health screening for over 200 Turkish speakers planned for February 2017, Haringey Health Initiative, a televised Health Slot, an environmental project and a planned cultural exchange initiative working with groups in Cyprus and Turkey.

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees (who are also the directors of Turkish Cypriot Community Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

REPORT OF THE TRUSTEES *(continued)*

YEAR ENDED 31 MARCH 2016

TRUSTEES' RESPONSIBILITIES STATEMENT *(continued)*

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITOR

MMA Partnership LLP offer themselves for reappointment as auditors in accordance with the provisions of the Charities Act 2011.

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as each trustee is aware, there is no relevant audit information of which the charity's auditor is unaware; and
- each trustee has taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

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COMPANY LIMITED BY GUARANTEE**

REPORT OF THE TRUSTEES *(continued)*

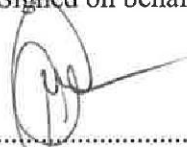
YEAR ENDED 31 MARCH 2016

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Registered office:
628-630 Green Lanes
Haringey
London
N8 0SD

Signed on behalf of the trustees



.....
Mr. Onur Ibrahim
Director/Trustee

30 December 2016

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF
TURKISH CYPRIOT COMMUNITY ASSOCIATION**

YEAR ENDED 31 MARCH 2016

We have audited the financial statements of Turkish Cypriot Community Association for the year ended 31 March 2016 on pages 15 to 25. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITOR

As explained more fully in the Report of the Trustees, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

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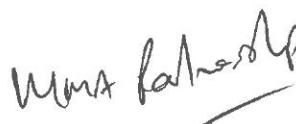
**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF
TURKISH CYPRIOT COMMUNITY ASSOCIATION *(continued)***

YEAR ENDED 31 MARCH 2016

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Report of the Trustees.



MMA PARTNERSHIP LLP
Chartered Certified Accountants
& Statutory Auditor

6 Bruce Grove
London
N17 6RA

30 December 2016

MMA Partnership LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
INCOME AND ENDOWMENTS					
Donations and legacies	2	–	35,140	35,140	14,302
Income from charitable activities	3	1,216,609	–	1,216,609	1,208,507
Other trading activities	4	33,088	–	33,088	22,070
Investment income	5	61	–	61	177
TOTAL INCOME		<u>1,249,758</u>	<u>35,140</u>	<u>1,284,898</u>	<u>1,245,056</u>
EXPENDITURE					
Expenditure on charitable activities	6/7	<u>(1,234,442)</u>	<u>(35,140)</u>	<u>(1,269,582)</u>	<u>(1,152,874)</u>
TOTAL EXPENDITURE		<u>(1,234,442)</u>	<u>(35,140)</u>	<u>(1,269,582)</u>	<u>(1,152,874)</u>
NET INCOME AND NET MOVEMENT IN FUNDS FOR THE YEAR					
	8	15,316	–	15,316	92,182
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>676,961</u>	<u>–</u>	<u>676,961</u>	<u>584,779</u>
TOTAL FUNDS CARRIED FORWARD		<u>692,277</u>	<u>–</u>	<u>692,277</u>	<u>676,961</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 18 to 25 form part of these financial statements.

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MARCH 2016

	Note	2016 £	£	2015 £	£
FIXED ASSETS					
Tangible assets	11		170,342		181,840
CURRENT ASSETS					
Debtors	12	458,824		446,481	
Cash at bank and in hand		<u>167,491</u>		<u>146,215</u>	
		626,315		592,696	
CREDITORS: Amounts falling due within one year	13	<u>(104,380)</u>		<u>(97,575)</u>	
NET CURRENT ASSETS			521,935		495,121
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>692,277</u>		<u>676,961</u>
NET ASSETS			<u>692,277</u>		<u>676,961</u>
FUNDS OF THE CHARITY					
Restricted income funds	15		—		—
Unrestricted income funds	16		<u>692,277</u>		<u>676,961</u>
TOTAL CHARITY FUNDS			<u>692,277</u>		<u>676,961</u>

For the year ended 31 March 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies but as this company is a charity, it is subject to audit under the Charities Act 2011.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The Balance sheet continues on the following page.
The notes on pages 18 to 25 form part of these financial statements.

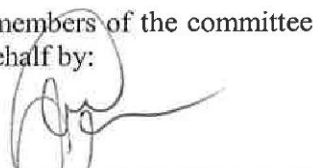
**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET *(continued)*

31 MARCH 2016

These financial statements were approved by the members of the committee and authorised for issue on the 30 December 2016 and are signed on their behalf by:


.....
Mrs Turkey Hadji-Filippou


.....
Mr Onur Ibrahim

Company Registration Number: 03851759

Charity Number: 1080926

The notes on pages 18 to 25 form part of these financial statements.

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

Grants and other income

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- voluntary income is received by way of grants and is included in full in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- investment income is included when receivable.
- incoming resources from charitable trading activity are accounted for when earned.
- incoming resources from grants, where related to performance are accounted for as the charity earns the right to consideration by its performance.

Fund accounting

Funds held by the charity are either:

- Unrestricted general funds - these are which can be used in accordance with the charitable objects at the discretion of the trustees.
- Designated funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

TURKISH CYPRIOT COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

1. ACCOUNTING POLICIES *(continued)*

Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Fixed assets

All tangible fixed assets costing more than £500 are capitalised and included at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold property	-	50 years on a straight line basis
Equipment	-	25% p.a. on reducing balance
Leasehold property	=	Over the period of the lease

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities.

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

2. DONATIONS AND LEGACIES

	Restricted Funds £	Total Funds 2016 £	Restricted Funds £	Total Funds 2015 £
Grants receivable				
BBC Children In Need Appeal	—	—	9,936	9,936
The Berkshire Skills for Care WDF Partnership	8,970	8,970	—	—
Haringey Clinical Commissioning Group	23,000	23,000	—	—
The Hampstead Wells and Campden Trust	920	920	500	500
One20 t/a TimeBank	2,250	2,250	—	—
Tottenham Active	—	—	1,122	1,122
First 4 Skills	—	—	1,500	1,500
Together North London	—	—	1,244	1,244
	<u>35,140</u>	<u>35,140</u>	<u>14,302</u>	<u>14,302</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Homecare services income	<u>1,216,609</u>	<u>1,216,609</u>	<u>1,208,507</u>	<u>1,208,507</u>

4. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Conference and room hire	<u>33,088</u>	<u>33,088</u>	<u>22,070</u>	<u>22,070</u>

5. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Bank interest receivable	<u>61</u>	<u>61</u>	<u>177</u>	<u>177</u>

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Homecare services	1,224,842	35,140	1,259,982
Advice surgery	3,300	-	3,300
Governance costs	6,300	-	6,300
	<u>1,234,442</u>	<u>35,140</u>	<u>1,269,582</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Homecare services	1,127,878	15,096	1,142,974
Advice surgery	3,600	-	3,600
Governance costs	6,300	-	6,300
	<u>1,137,778</u>	<u>15,096</u>	<u>1,152,874</u>

7. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Total Funds 2016 £	Total Funds 2015 £
Homecare services	1,259,982	1,259,982	1,142,974
Advice surgery	3,300	3,300	3,600
Governance costs	6,300	6,300	6,300
	<u>1,269,582</u>	<u>1,269,582</u>	<u>1,152,874</u>

8. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Staff pension contributions	4,532	703
Depreciation	13,938	15,646
Auditors' fees - Audit	3,750	3,750
- Other services	2,550	2,550
Operating lease costs:		
- Land and buildings	<u>16,670</u>	<u>16,670</u>

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

9. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016	2015
	£	£
Wages and salaries	848,946	785,521
Social security costs	64,538	61,826
Other pension costs	4,532	703
	<u>918,016</u>	<u>848,050</u>

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016	2015
	No.	No.
Number of administrative staff	9	8
Number of homecare staff	43	41
	<u>52</u>	<u>49</u>

The total number employed by headcount was 63 (2015 - 56).

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

The trustees were not paid or reimbursed for expenses during the year.

10. TAXATION

All of the charity's income is applied for charitable purposes and therefore the charity is exempt from corporation tax.

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

11. TANGIBLE FIXED ASSETS

	Freehold property £	Equipment £	Leasehold Property £	Total £
COST				
At 1 April 2015	111,545	109,662	224,378	445,585
Additions	—	2,440	—	2,440
At 31 March 2016	<u>111,545</u>	<u>112,102</u>	<u>224,378</u>	<u>448,025</u>
DEPRECIATION				
At 1 April 2015	22,422	103,619	137,704	263,745
Charge for the year	—	2,121	11,817	13,938
At 31 March 2016	<u>22,422</u>	<u>105,740</u>	<u>149,521</u>	<u>277,683</u>
NET BOOK VALUE				
At 31 March 2016	<u>89,123</u>	<u>6,362</u>	<u>74,857</u>	<u>170,342</u>
At 31 March 2015	<u>89,123</u>	<u>6,043</u>	<u>86,674</u>	<u>181,840</u>

At the balance sheet date the freehold property at 117 Green Lanes, London N16 9DA is registered at Land Registry in the name of former trustees. The current trustees are taking legal measures to transfer the legal title of this property into the name of the charitable company.

The leasehold property is held on a short lease.

No depreciation is provided on the £22,000 cost of a freehold property acquired in 2010 as the asset is in a development still in the course of construction.

12. DEBTORS

	2016 £	2015 £
Trade debtors	433,897	433,244
Other debtors	24,927	13,237
	<u>458,824</u>	<u>446,481</u>

13. CREDITORS: Amounts falling due within one year

	2016 £	2015 £
Trade creditors	22,487	8,445
PAYE and social security	—	12,123
Other creditors	81,893	77,007
	<u>104,380</u>	<u>97,575</u>

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

14. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2016 the charity had annual commitments under non-cancellable operating leases as set out below.

	Land and buildings	
	2016	2015
	£	£
Operating leases which expire:		
After more than 5 years	<u>16,670</u>	<u>16,670</u>

15. RESTRICTED INCOME FUNDS

	Income	Expenditure	Balance at
	£	£	31 Mar 2016
			£
The Hampstead Wells & Campden Trust	920	(920)	-
The Berkshire Skills for Care WDF Partnership	8,970	(8,970)	-
Haringey Clinical Commissioning Group	23,000	(23,000)	-
One20 t/a TimeBank	2,250	(2,250)	-
	<u>35,140</u>	<u>(35,140)</u>	<u>-</u>

The Hampstead Wells and Campden Trust - Outreach

The grant help fund Outreach assessments of elderly and disabled housebound Turkish Speakers.

Haringey Clinical Commissioning Group - Expert Communities Programme

TCCA Health Project, the project aimed at promoting Health provision within the London Borough of Haringey. This included a Health Day, Weekly TV Health programmes, and Newspaper articles, Health Web Site, Community Health Survey and Training for Health champions/ Health workers.

The Berkshire Skills for Care WDF Partnership - Workforce Development

Training Sessions Grant to help fund NVQ training.

One20 t/a TimeBank

Funding to support learning of English as a second language over a 10 week period

16. UNRESTRICTED INCOME FUNDS

	Balance at	Income	Expenditure	Balance at
	1 Apr 2015	£	£	31 Mar 2016
	£	£	£	£
General Funds	<u>676,961</u>	<u>1,249,758</u>	<u>(1,234,442)</u>	<u>692,277</u>

**TURKISH CYPRIOT COMMUNITY ASSOCIATION
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets £	Total £
Unrestricted Income Funds	<u>170,342</u>	<u>521,935</u>	<u>692,277</u>
Total Funds	<u><u>170,342</u></u>	<u><u>521,935</u></u>	<u><u>692,277</u></u>

18. RELATED PARTY TRANSACTIONS

Mr. Y. Ozyigit, who was appointed a trustee on 25 February 2016, is also the sole director and 100% shareholder in the following companies which provided advertising and printing services to the charity. The services provided relate to the period since his appointment as a trustee and the balance owing represents the amounts due at the balance sheet date:

	Services provided £	Balance owing £
Londra Gazete Limited	150	460
Hey Print Limited	1,510	2,060

19. COMPANY LIMITED BY GUARANTEE

The charity is a company limited by guarantee and therefore has no share capital. The liability of each member in the event of winding up is limited to the maximum of £10.